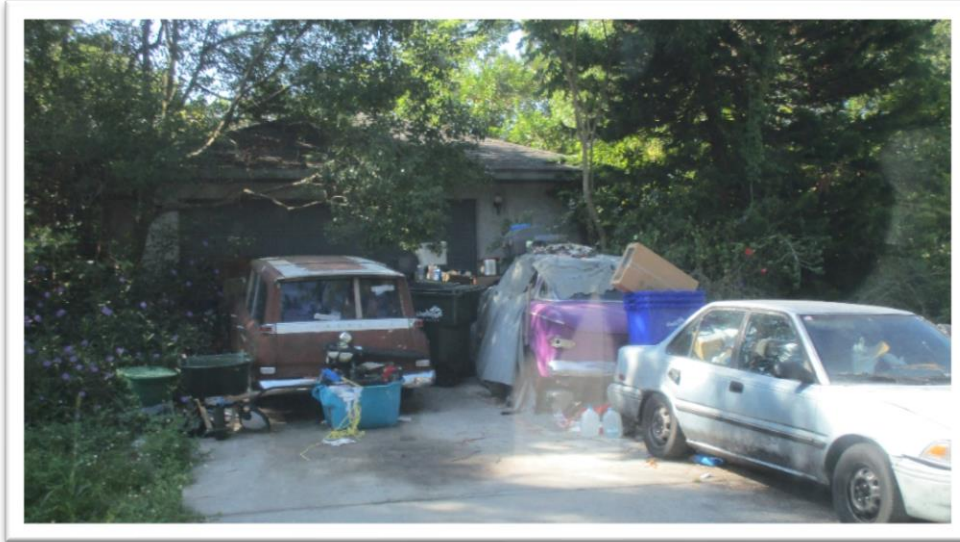


NEIGHBORHOOD DEVELOPMENT SERVICES KEY ACCOMPLISHMENTS

PROPERTY STANDARDS DIVISION 2018

- Inspectors are pro-active in the day-to-day performance of duty including inspections, re-inspections, posting properties, taking photographs of violations, meeting with residents and/or contractors, etc.
- Staff continues to utilize available training opportunities, both in-house and outside, to gain knowledge and skills to enhance their skills.
- Inspectors **performed 5,567** Initial Inspections.
- Inspectors issued **242 Verbal Warnings**, explaining codes/ordinances to residents in an effort to educate and help them understand the importance of maintaining their property to enhance the health, safety and welfare of the community.
- Staff processed **4,283 Notices** of Public Nuisance.
- Inspectors performed **6,289 Re-inspections**.
- Inspectors posted **545 Affidavits of Posting** on properties scheduled for hearing.
- Inspectors forwarded **869 cases** to Lien Specialist to be processed for hearing.





- Staff processed **159 Special Assessment Liens**.
- Staff processed **335 Releases of Special Assessment Liens**.
- Staff filed **167 documents** with the Sarasota County Clerk's Office.
- By interacting with/educating residents, Inspectors **closed 5,248 cases** without taking action by contractor or Hearing Officer.
- **570 cases** have been scheduled for hearing.
- Staff processed **2,189 Lien Searches** for properties pending sale.
- Staff processed **266 abandoned real estate registrations**.



PROPERTY STANDARDS GOALS FOR 2019



- **Restructure Property Standards Division** into a new Code Enforcement Division with restructured staff, management and oversight.
- **Schedule weekly meetings** with staff to keep staff informed on code changes, revisions and potential code revisions
- To combat the negative image about the division we will integrate the NDS Communications strategy to **develop monthly posts on social media and website** on helpful areas about code enforcement, including information on impinging growth, common code issues, parking ordinance etc.
- **Review the handling of lien files**, as well as cash management processes for fines and processing of fees

